

Back-up Call responsibility

- 1) To carry a pager from 16:30-07:30am
- 2) To be within 60 minutes from MUMC
- 3) To be available to step in for call at anytime within the 24 hour time period
- 4) If the back-up person is more than 40km from the hospital, their HHS pager will not work. In this scenario, make sure to contact the other JPRs on-call and chief residents, and give them your contact information in case there needs to be an activation.

Process for filling a call shift for non-emergent reasons:

1. Attempt to switch/trade the call amongst other residents
2. Attempt to trade call as soon as you know of a time commitment or that you are unable to do the call
3. Notify chiefs and paging of the trade ASAP

Process for filling a call shift for emergent reasons:

1. Notify back-up person as soon as possible by telephone and pager, in addition to email (it is appropriate to notify the back-up person of a possible activation, even if you are not sure if you will be able to do your shift. For example if you an illness that will leave you unable to do call a few days in advance).
2. Notify the Chiefs. Chiefs will verify that that the back-up call activation was appropriate.
3. All initiations of back-up call MUST be made up by repaying the back-up person.

NOTE: Back-up call is for emergencies only. You still must tell the chief residents if you are unable to make up a call and with a clear reason as to why you are unable to do the call shift.

In the case of an acute emergency, it is appropriate to contact the chiefs and they will activate the back-up system for you.

Filling call shifts for unanticipated leaves of absences (after final call schedule is made):

- 1) Chiefs will ask for volunteers by email.
- 2) If there are no volunteers, the back-up will be converted to a call on a revised schedule and the backup person will be notified of the change.