

Developmental Pediatrics Residency Placement

Resident Expectations

(updated January 2011)

| Developmental Pediatric Contacts | | | |
|----------------------------------|---------------------------|--|-------|
| Educational Resource Person | Dr. Olaf Kraus de Camargo | krausdc@mcmaster.ca | 74276 |
| Educational Assistant | Lisa Kennedy | lkenne@mcmaster.ca | 73504 |

General Expectations:

1. An individual schedule will be emailed to you prior to the start of your rotation. Please read over this schedule *carefully* and address any changes/questions/concerns as soon as possible. We understand changes may be required to these schedules for personal or work related reasons. Please contact the ERP assistant-Lisa Kennedy at lkenne@mcmaster.ca to address these changes. On call/post call, vacation, conferences, and exam dates (that have been pre approved by post grad) will be requested from you prior to preparation of the schedules and are to be sent as soon as possible.

2. Prior to your Developmental rotation you should access http://www.macpeds.com/developmental_pediatrics.html to review the Mandatory Reading, Resources, Useful Review Articles and websites to prepare yourself for your Developmental rotation.

3. Residents rotating through Developmental Pediatrics should be accessible by pager generally from 8:30 am– 5:00 pm. On your first day, please ensure that our educational assistant has your pager number.

4. Residents are expected to attend the following rounds/teaching sessions:

| Rounds/Teaching Sessions | Date | Time | Place |
|--|-----------|-----------|---|
| Chedoke Grand Rounds | Mondays | 1200-1300 | Chedoke Ewart Auditorium (VC to 3G Conference Rm) |
| Inpatient Peds Rehab Teaching Sessions | Tuesdays | 1415-1500 | MUMC 3A14 (room may change check weekly email for update) |
| Academic Hour | Tuesdays | 1500-1600 | MUMC 3A14 (room may change check weekly email for update) |
| Invite to <u>Select Fellow's Academic Half Day</u> | Thursdays | 0900-1200 | Chedoke Evel 323 |
| Pediatric Grand Rounds | Thursdays | 1200-1300 | MUMC 4E20 (VC to Chedoke Ewart Auditorium) |
| Pediatric Neurology Rounds "Brain Hour" | Fridays | 0930-1030 | MUMC Room 3A2 |
| Head Injury Rounds | Fridays | 1100-1200 | MUMC 3C conference room |

6. Each resident will give a 30 minute presentation on a topic of your choice at the Developmental Pediatrics at Academic Hour which takes place at MUMC on Tuesdays from 3:00-4:00pm, usually in the 3A area. The date and time of this mandatory presentation is located at the top of your schedule. Please contact Lisa x73504 ASAP if you need to change this date. The topic you choose can relate to a patient you have seen or to an area of interest related to Developmental Pediatrics. Include learning objectives, ensure your recommendations are evidence-based, and include a clinical "take home message". One goal is to demonstrate your critical appraisal skills of relevant literature in the topic of your choosing. Select your topic and inform Lisa of the title, a short description and your CanMEDs objectives the *Thursday* before your Tuesday presentation in order for this information to be added to the Pediatric Digest email notice. An LCD projector for PowerPoint presentations will be provided, however you must provide your own laptop. Please speak to Dr. Kraus de Camargo if you have any questions or wish advice about the presentation. Staff may ask to have you share your presentation on the Developmental Pediatric website.

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7. You will be expected to perform ongoing reading according to your individual learning needs throughout the rotation. This should be guided by the Goals and Objectives of the rotation. Literature searches should also be performed when appropriate for patient needs or as directed by attending developmental pediatrician. Resource materials are available on the Mac Peds website

(http://www.macpeds.com/developmental_pediatrics.html). Additional articles are also available on the Refworks folder link below where we copy references that we find useful for residents.

<http://refworks.scholarsportal.info/refshare?site=010061076302800000/190-94-3NKCK71817264/DPR-Residents>

8. On your schedule you may notice some “*Other Service*” spots blocked off. You will have the opportunity to work with our Allied Health Professionals and learn their various roles during your rotation. Seeing children in other settings adds to one’s appreciation of their functioning and needs. We are fortunate to be provided this opportunity. Although these visits are sure to enhance your learning please note these professionals have no formal resident training obligation and are providing this service on a strictly voluntary basis. Lisa Kennedy will be contacting the areas to attempt to fill in these spots for you. If you have any preferences please let Lisa know as soon as possible and she will attempt to work them into your schedule.

Occasionally it is difficult to fill all of the Other Service spots on your calendar. These unfilled spots are to be used for ongoing reading and it is preferred this take place in the resident room at Chedoke. If you plan to be off site during these times please advise your whereabouts to Lisa.

Allied Health Professionals/Learner Placement Preference List

| Clinic/Allied Health Professional/Location | Contact Name | Ext | Weekday | Email Address |
|---|-------------------|-------|---|--|
| Motor Function | | | | |
| Spasticity/Botox Clinic Dr. R. Mesterman/Dr. J.W. Gorter MUMC 2G | Lisa Kennedy | 73504 | Tues/Wednesday AM | lkenne@mcmaster.ca |
| Spina Bifida Clinic Dr. J. W. Gorter MUMC 3F | Lisa Kennedy | 73504 | Friday once a month | lkenne@mcmaster.ca |
| Orthopedic Clinic Dr. S. Burrow/Dr. D. Peterson MUMC 2G | Danielle Gilbert | 73177 | Wednesday/Thursday | gilbertda@hsc.ca |
| Motion Lab Dr. J. W. Gorter Innovation Park | Janet Mannen | 74478 | Wednesday | mannen@hsc.ca |
| Prosthetics & Orthotics Chedoke Holbrook Bldg | Chuck McRae | 77573 | Various | mcrac@hsc.ca |
| CDRP Children’s Development & Rehabilitation Program Chedoke Empire Building | Robin Halls | 74469 | Tuesday & Thursdays | halls@hsc.ca |
| Adolescent Transition Clinic Chedoke Holbrook Bldg | Sandy Stewart | 77415 | Fridays | stewas@hsc.ca |
| Swallowing Clinic MUMC 3E | Elyanne Ratcliffe | 75614 | Friday AM | ratcli@mcmaster.ca |
| Video Swallowing Assessment MUMC Radiology | Angela Bladon | 73857 | Thursday PM | ladona@hsc.ca |
| Feeding Team Rounds Holbrook A122 | Michelle Ritter | 77481 | 3 rd Thursday 2:30pm-4:00pm | ritterm@hsc.ca |

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| Communication/Learning | | | | |
|--|------------------------|--------|---|--|
| Pediatric Head Injury Clinic Dr. Mahoney/Dr. Ratz MUMC 3F | Lisa Kennedy | 73504 | 2 nd or 4 th Friday | lkenne@mcmaster.ca |
| Down Syndrome Clinic Dr. K. Harman Chedoke | Lisa Kennedy | 73504 | 1 st Tuesday of each month | lkenne@mcmaster.ca |
| Complex Developmental Care Clinic Dr. K. Harman | Lisa Kennedy | 73504 | 3 rd Tuesday of each month | lkenne@mcmaster.ca |
| Psychometric Assessment Chedoke Evel Rm 309 | Bertha Parish | x77214 | Monday, Tuesdays & Thursdays | parishbe@hhsc.ca |
| ASD Psychometric Assessment ASD Program, King St. W. 3 rd Floor | Lorraine Hoult | x77424 | Various | hoult@hhsc.ca |
| Audiological Assessment Chedoke Evel 1 | Carrie Peddle | x77854 | Various | peddle@hhsc.ca |
| Speech & Language Assessment Chedoke Evel 3 | Amber Cauwenbergs | x74259 | Various | Cauwenberg@hhsc.ca |
| Cleft Lip & Palate Speech Pathologists Chedoke Evel 452 | Brenda Murphy-Anderson | x77237 | Various | andmurph@hhsc.ca |
| TAC (Technology Access Clinic) Chedoke Holbrook Rm C201 | Shelley Deegan | X74423 | Various | Deegan@hhsc.ca |
| Pediatric Inpatient School MUMC 3 rd Floor | Laura Dowling | X76130 | Tuesday, Wednesday & Friday am | laura.dowling@hwsdb.on.ca |
| Social/Behavioural Functioning | | | | |
| Infant Parent Program Holbrook Bldg 24 Rm H275 | Magda Doris | x77092 | Mondays, Tuesdays, Thursdays | dorism@hhsc.ca |
| PDD Team Community Visits Moreland Building Rm 303 | Sue Robertson | x77758 | Various | robersue@hhsc.ca |
| SDBS Early Childhood Educator Chedoke Evel 313 | Linda Drysdale | x74692 | Various | drysdale@hhsc.ca |
| SDBS Early Childhood Educator Chedoke Evel 312 | Nancy Dingwall | x77885 | Various | dingwall@hhsc.ca |
| IBI Program ASD Program, King St. W. 3 rd Floor | Lorraine Hoult | x77424 | Eligibility sessions Tues pm & Fri am | hoult@hhsc.ca |
| Psychiatrists at Developmental Pediatrics Dr Marc Woodbury Smith Dr. Kerry Boyd | Lisa Kennedy | X73504 | Thursdays (WS) Tuesdays (Boyd) | lkenne@mcmaster.ca |
| CYMH Referral System | Emily Stein | X74241 | | steine@hhsc.ca |
| SDBS (Specialized Development & Behaviour Service) Dr. J. Summers | Jane Summers | 74380 | Various | jsummers@hhsc.ca |

Outpatient Clinics

1. All learners are expected to attend the clinics assigned in their schedules. You will see a variety of both new consultations and follow-up patients during these clinics. It is recommended that you observe at least one full developmental exam prior to seeing patients independently (depending on your level of comfort). You should also have a complete observed history and physical examination at some point during your rotation. If you do not feel comfortable with the assigned consult, based on your level of training, please inform the assigned Developmental Pediatrician.

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2. When seeing patients it is very important to make a note of the assessment start and finish times. This is necessary for billing purposes as much of the billing is time based and the times are a necessary part of the health record.

3. For each consult and follow up you are responsible for a written consultation note as well as a formal dictation. These should both be completed within 24 hours of seeing the patient. When dictating Chedoke reports, it is imperative to verbally add the correct Meditech ID# prior to beginning the body of your report. The ID Number (which always begins with K) can be found on the Meditech outpatient record or progress note, which will be clipped to the front of the patient chart. Be sure to include the site number (Chedoke #14), report type (#9-routine, #6-priority), and patient type (#4) when dictating. If you need to discuss a dictation with one of the doctors please use the priority (#6) report type to speed up the wait time. ***Charts MUST remain in the building to ensure security of the personal health information.***

4. The follow up instructions, testing to be ordered and recommendations from the assessment are to be clearly written on a Hamilton Health Sciences Doctor's Order sheet and given to the booking clerk in room 462 for processing (Dr. Mahoney's charts to his secretary room 455).

5. You are expected to complete and submit any requisition/referral forms required for the patients that you have seen in clinic. Please drop off all forms at the registration desk in room 462 on the 4th floor of the Evel building. It is your responsibility that these forms are fully and appropriately completed.

Parking at Chedoke

To park in the Chedoke, Evel parking lot you will have to pay \$5.00 in loonies and toonies upon exit. Parking permits are available for \$54.12 per month. There is a \$2.00/day lot if you don't mind walking a bit further. There is also limited free street parking available as well. If you have questions or require a parking permit for the Chedoke site, please contact the parking office at 905-521-2100 x77754.

Resident Room

The Resident's room is on the 4th floor of the Evel building, room 448 and contains a work space, computer and telephone for your use. This room will be shared by all of the residents and clinical clerks on rotation at any given time. Coats, backpacks, etc can be left in this room while in clinic but please keep in mind that the door will remain unlocked during the day.

Coffee Shop

There is a coffee shop which makes light lunches at the Chedoke site on the first floor of the Evel Building. If you prefer to bring your own lunch, please let Lisa know and she will point out the nearest refrigerator.

Photocopier

If you require photocopying, faxing, printing or scanning please contact Lisa in room 449 for further direction.

Personal Time Off

Any personal time off needs to be applied for through Medportal and approved by Postgraduate Medical Education.

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Sick Time Off

If you need to take a sick day please contact Lisa Kennedy as well as the physician's office that you would be scheduled to be joining that day, either by email or phone.

Evaluation and Feedback

Please feel free to advise us at any time of concerns or questions you may have regarding your rotation with Developmental Pediatrics. These questions can be sent to Lisa Kennedy at: lkenne@mcmaster.ca who will direct them to the appropriate party. Your concerns will be evaluated as soon as possible to ensure the remainder of your rotation is a comfortable one.

Part way through your rotation we will send you an email asking you if you have any concerns. If you do, a prompt reply to this notice will ensure the situation will be evaluated as soon as possible and corrected to ensure a comfortable rotation for everyone involved.

Also part way through your rotation, Dr. Kraus de Camargo or Dr. Mahoney will provide feedback directly to you if there are concerns by any of the faculty members, or if the rotation objectives have not been met.

A final evaluation meeting will be scheduled with either Dr. Kraus de Camargo or Dr. Mahoney to discuss your rotation and to give and receive feedback. The date of your final evaluation will be posted in the top right hand corner of your schedule. Please advise ASAP if this date is not good for you.

Residents are also asked to complete evaluations on staff pediatricians. All of the staff hope the learning experience during your rotation is a positive one and meets your personal objectives. Please do not hesitate to discuss any questions or concerns along the way.

Welcome to our division!