

SCHEDULE OF FACULTY PAYMENTS

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT
ANNUAL APPOINTMENTS													
FALL QTR	X	X	X	X									
WINTER QTR *					X	X	X					X*	
SPRING QTR								X	X	X	X		
QUARTERLY APPOINTMENTS													
FALL QTR	X	X	X	X									
WINTER QTR					X	X	X						
SPRING QTR								X	X	X			
SUMMER QTR										X	X	X	X
EXTRA QUARTER FOR PAY APPOINTMENTS													
FALL QTR		X	X	X									
WINTER QTR					X	X	X						
SPRING QTR								X	X	X			
SUMMER QTR										X	X	X	

To use the chart above you need to identify your current academic quarter. An “X” identifies 1 / 4 of the quarterly salary with the exception of Extra Quarter for Pay, in which case the “X” identifies 1/3 of the quarterly salary.

Faculty appointed for one year will receive the 4th installment for the Winter Quarter in August.* This payment is based on the assigned time base of the Winter quarter.

Faculty appointed for an extra quarter for pay will receive three consecutive payments

Actual paydays will normally be the regular University payday. As a general rule, all faculty appointed for only one quarter will receive their final paycheck on the normal payday for the month in which the quarter ends. Refer to the CSU Hayward Payroll website for a calendar of scheduled paydays.

If you have not been reappointed for the next quarter, the release of your final payment(s) is subject to completion of duties and clearance sheet procedures. In addition, all payments are dependent on a timely submission of Electronic Faculty Appointment Forms (EFAF’s) and attendance reports from your department.

Questions should be directed to the Payroll Office (510) 885-3651 or on campus Ext: 5-3651.